

University of Abuja

Office of the Registrar

P.M.B. 117, Abuja -Nigeria

Invitation for Pre-Qualification and Tender for 2016 Capital Projects

(1.0) Introduction

The University of Abuja invites interested, competent and reputable Contractors for technical and financial bidding for projects under the 2016 Capital Projects. The projects are as follows:

CATEGORY A – CONSTRUCTION WORKS

	LOT	PROJECT DESCRIPTION
S/N		
	Lot 1A	Construction of Faculty of Clinical Sciences Phase I
1		
	Lot 2A	
2		Construction of Road Infrastructure in the Academic Core Phase 11

CATEGORY B- SUPPLY OF GOODS

	LOT	PROJECT DESCRIPTION
S/N		
		Supply of Computers
1	Lot 1B	
		Direct Supply of Utility Vehicles from Accredited Dealers
2	Lot 2B	

(2.0) PRE-QUALIFICATION REQUIREMENT

All interested contractors are to submit the following Pre-qualification Documents;

(A) STATUTORY REQUIREMENTS

- (i) Evidence of registration with the Corporate Affairs Commission (CAC).
- (ii) Tax clearance certificate for the last three years (2013, 2014, and 2015).
- (iii) Evidence of compliance with the 2011 Industrial Training Fund Act.

- (iv) Evidence of PENCOM Compliance Certificate in accordance with the Pension Reform Act, 2004.
- (v) Evidence of Registration and Classification with the Bureau for Public Procurement in line with the Public Procurement Act (PPA) 2007.
- (vi) Evidence of VAT registration and Tax Identification Number (TIN)
- (vii) Certified audited company accounts for the immediate past three years, duly stamped by auditors.

(B) EVALUATION REQUIREMENT

- (i) Bank reference from a reputable bank (Cat. A – Construction Works).
- (ii) Company profile and organizational structure (Cat. A- Construction Works)
- (iii) Resume of key personnel for the work including evidence of current registration with relevant regulatory bodies (e.g. CORBON, COREN, ARCON. etc. (Cat. A – Construction Works)
- (iv) List of verifiable applicable equipment for the project (Cat. A – Construction Works).
- (v) Evidence of previous and similar jobs done within the last 5 years indicating type, cost, location and showing copies of award letters and completion certificates.
- (vi) A sworn affidavit certifying that the documents submitted for the Pre-qualification exercise are not only genuine but correct, none of the company Director(s) have been convicted by any law court, the company is not bankrupt, and none of the officers of the University of Abuja or Bureau for Public Procurement (BPP) is a former or present Director of the company.

The documents should follow the order listed above for ease of reference.

(3.0) PRE-QUALIFICATION AND BID FEES

- (i) All interested Contractors are to pay a non-refundable Tender/Prequalification fee of fifteen thousand naira only (N15,000.00) for Category A (Construction) and ten thousand naira only (N10,000.00) for Category B (Supply) via REMITA Electronic Payment Platform in favour of the University of Abuja in any Bank.
- (ii) Bid documents are to be obtained front the Procurement Unit, Room C127, Senate Building, University of Abuja, Abuja upon presentation of evidence of the payment of the above fees.

(4.1) SUBMISSION/OPENING OF BIDS

- (i) Prequalification documents are to be placed in a sealed envelope and marked at the top left corner “Prequalification Documents for.....LOT.....”
- (ii) Bid documents are to be placed in a separate sealed envelope and marked at the top left corner “Financial Bid Documents for.....LOT.....”.
- (iii) Both Prequalification and completed Bid Documents are to be placed in a larger envelope and appropriate labeled at the top left corner “Bid Documents for.....LOT.....” and addressed to;

**The Vice Chancellor
University of Abuja
Abuja,**

The envelopes should be dropped in the Tender Box located at the reception hall of the Senate Budding, Main Campus, Airport Road, Abuja **on or before 12noon on Monday 15th August 2016**. No late submission shall be entertained.

- (i) Opening of the documents shall take place immediately at **12noon on Monday 15th August 2016** in the Reception Hall of the University Senate Building, Main Campus, Airport Road, Abuja.
- (ii) All Bidding Contractors and members of the general public are invited to attend the opening of the documents.

(5.0) IMPORTANT NOTES

- (i) Only the Bids who fulfill the Pre-qualification criteria shall be considered further.
- (ii) The University reserves the right to reject any or all Bid packages
- (iii) The University or its agents reserve the right to verify any submission or claims by the companies and shall therefore by their response to this invitation, grant the University necessary authority and guarantee for such verification.
- (iv) Submission of the Bids is not an offer and should not be considered as commitment on the part of the University of Abuja nor entitles firms/companies to make any claim(s) whatsoever and or seek any indemnity from the University.

Signed:

Rifkatu Hoshen Swanta

Registrar

